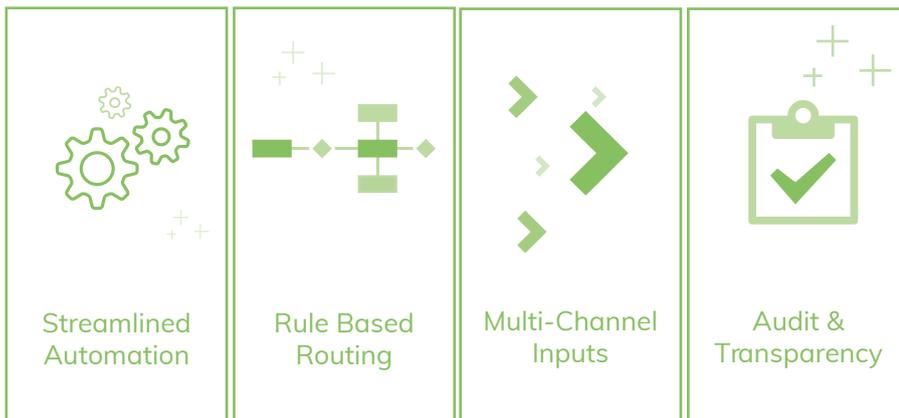# lithe

onevolve
for Documents

Overview

Modern businesses depend on fast, accurate information; the ability to transform inbound paper documents into useful digitised data and automating the onwards processing effectively across the business. Increasingly businesses are facing up to the challenges of corporate compliance and accountability necessitating consistent and secure mailroom processes which can also result in productivity gains and improved customer service.

Streamlined Automation	Rule Based Routing	Multi-Channel Inputs	Audit & Transparency

Onevolve for Documents is an intelligent automation solution which transforms your complex inbound document sorting and ongoing distribution into a series of highly efficient automated business processes. Even the high volume of paper and electronic information received by large corporations can be efficiently managed through our single document processing solution.

The essential components of your solution

With our unique triage application, Onevolve for Documents seamlessly brings together the four essential components for a successful mailroom automation solution. We on-board mail from a wide range of information channels to deliver electronic mail directly to end users, leveraging your investments in an ECM platform or document repository, providing a full chain of custody during a document's lifecycle from inception to disposition. Most mailroom solutions stop at the point of Capture with some simple document routing leaving the challenge of complex delivery of output to other systems, but with Onevolve for Documents solution you can truly gain an end-to-end digitisation and delivery solution in one.

Key features and benefits

1 **Consolidate mail**
Consolidate mail from multiple information channels, existing user applications, and input volumes into common process globally.

2 **High volume**
Handles high volumes of all document formats (structured, semi-structured, and unstructured).

3 **Decision making**
Improve decision making based on real-time information to help increase process throughput, improve revenue generation and increase profitability.

4 **Reduce time**
Reduce time and costs spent on manually sorting and distributing mail.

5 **Track, review**
Track, review and modify information at any point in the business process via analytics and visualisation dashboards.

6 **Improve service**
Improve service quality with faster response times.

Mailroom Automation with smarts

Onevolve for Documents can ingest information from multiple sources and run it all through pre-defined rules to automatically classify and extract data. At its core Onevolve for Documents leverages the world leading digital transformation platform TotalAgility to automatically extract and validate information from incoming business mail in paper and electronic formats and distributing it to business process workflows.

Unlike other digital mailroom solutions, Onevolve for Documents comes with a simple-to-use triage application to deliver content straight to the business person who needs it. These items can be delivered to the appropriate person, seconds after Capture.

The solution provides an extensive audit trail providing full transparency on all changes to document meta-data as well as a full audit history on who has viewed what.

Onevolve for Documents integrates with leading ECM platforms both on-premise and in the cloud.

Rapid roll-out

Onevolve for Documents is a world class Intelligent Automation solution to allow you to transform your mailroom and other document related process in a matter of days. There is no software to deploy to end users as their entire user experience will be via a browser. We also offer a tablet and mobile interface so users can interact with their key data anytime, anywhere. The solution is also fully secure with content accessed via HTTPS.

Onevolve Digital Mailroom advanced

Onevolve for Documents will more than meet the need of the vast majority of mailroom processes. However where a requirement cannot be met with the default solution, Onevolve for Document's expert professional services team will work with you to extend the solution in a timely manner to ensure that all your needs are covered.

About Lithe

Lithe provide a range of intelligent automation solutions targeted at improving your business's effectiveness and efficiency saving you both time and money.

Our Onevolve range of solutions are aimed at addressing your key business challenges across a number of industries and use cases. The Onevolve solutions range allows us to engage users how they want and when they want, to learn from real-time customer interactions and changing behaviour and adapt to this; and to evolve how we interact and communicate with customers on a continual basis as we become more informed about what is truly important to them.

Additional Highlights

- Pre-configured Capture processes for classifying and extracting data from inbound documents.

- Intelligent routing to teams and users with SLA measurement and built in escalations when content is not reviewed.

- Comprehensive security model ensuring only authorised users are allowed to view or change mail items.

- Pre-built integration with ECM, CRM and Email (Exchange) for rapid deployment.

- Compatible with cloud hosted solutions.

- Allows creation of disposition rules based on document types. Digital Mailroom then ensures content is deleted, exported or retained based on these configurable rules.

- Differentiate between live mail items, and archived items.

- Use an intelligent search feature to find specific content.

- Prioritise content by type and ensure this is processed first.

- Link documents together to form a case and ensure all documents are managed together.

- Take ownership to show colleagues an item is being processed, and forward or process it as required via a simple workflow.

Glasgow	Derry	London	New York
The Reel House	10 Shipquay Street,	New London House,	99 Hudson Street,
7 West Regent Street	Derry	6 London Street, London	5th Floor, New York, NY
Glasgow	BT48 6DN	EC3R 7LP	10013
G2 1RW			